

Using iTWO cx

New to iTWO cx ?

Check out the [New User Guide](#) to get up and running quickly



Activities

All your Notifications, Hotlist, Calendar, Reports, Tasks and ToDo List in one place.

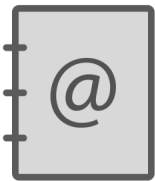
[Click Here](#)



BIM (Building Information Model)

Collaborate on projects using your BIM model.

[Click Here](#)



Contacts

Manage project address book

[Click Here](#)

Frequently Asked Questions

[I forgot my password. What do I do?](#)
[Where can I find training videos on iTWO cx?](#)
[Does iTWO cx offer free online training?](#)
[How do I change my project?](#)

Procure to Pay (Contracts Administration)

[Book Now](#)

Monthly Webinar

Want to understand how the Procure to Pay lifecycle works within iTWO cx's Tendering and Contracts Administration modules? This webinar session will show you how! The basic points covered in this webinar include:

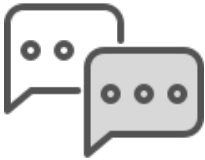
- Tendering / Bidding
 - Creating, Issuing and Awarding Tender Packages
 - Price Submissions and Bid Evaluation
 - Documents Associated to Tender Packages
 - Addenda
 - RFIs, Questions and Answers during the Tendering Process
 - Contracts Administration
 - Convert Awarded Tender Packages into Contracts
 - Create Budgets, Contracts, Variations, Claims and Payment Schedules
- Q&A



Contracts Administration

Manage project budgets, forecasts, contracts, variations, claims and payments.

[Click Here](#)



Correspondence / Documents

Manage General Correspondence, Requests for Information, Instructions, Approvals, and other forms.

[Click Here](#)



Dashboards View and Breadcrumb Browsing

Create polygons on the map view of your dashboard.

[Click Here](#)



Defects Management

Create, manage, and track Defects.

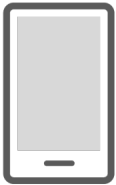
[Click Here](#)



Defence Proformas

Defence Proformas are available electronically as part of the iTWO cx solution.

[Click Here](#)



Mobile App

Everywhere you go.

[Click Here](#)



Module Register Views

Configure the way you view your registers and saved searches.

[Click Here](#)



Publication Space

Find out how to upload, supersede and distribute documents in the Publication Space.

[Click Here](#)



Quality Management

Manage the quality safeguards for each detailed element of a project.

[Click Here](#)



Searching

Run a Basic Search or a more Advanced Search to look for documents in your project.

[Click Here](#)



Site Diary

The Site Diary module allows daily site activities to be recorded and summarized in a day-by-day view.

[Click Here](#)



Tenders

Create, Issue, Update and award tender packages.

[Click Here](#)